

**SECRET**

DD/S 63-1345

*Bldg & Gr. 3-1  
(General)*

22 APR 1963

**MEMORANDUM FOR: Assistant Deputy Director (Intelligence)**

**SUBJECT : Fire Prevention Modification in CCR Library  
Stack Areas**

**REFERENCE : Memo dtd 2 Apr 63 to DD/S fr ADD/L same  
subject**

1. I concur in the view which you expressed in paragraph 5 of the reference.
2. The Director of Security will contact the Assistant Director for Central Reference shortly in order to arrive at a solution which will obviate the need for moving the stacks.

SIGNED H. Gates Lloyd

*for* L. K. White  
Deputy Director  
(Support)

SPA-DD/S:JHP:fmf ( 8 Apr 63)

Distribution:

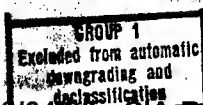
cc: Director of Security w/O of ref & atts  
Director of Logistics w/cc of ref  
Assistant Director for  
Central Reference

Orig & 1 - Adse

✓ - DD/S Chrono

✓ - DD/S Subject w/cc of ref (DD/S 63-1345)

**SECRET**



LD/5 63-1345

3 April 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Fire Prevention Modification in OCR Library Stack Areas

- REFERENCES:
- (a) OS Memorandum to AD/CR, Subject: Same as above, dated 23 Aug. 62 (Tab A).
  - (b) AD/CR Memorandum to OS, Subject: Same as above, dated 5 November 62 (Tab B).
  - (c) C/LSD Memorandum to D-I, Subject: Same as above, dated 18 Feb. (Tab C).

1. A fire prevention survey conducted by the CIA Safety Office recommended certain equipment modifications and other changes in the CIA Library area (cf. Tab A). The AD/CR, in response, submitted for consideration by the Office of Security certain proposed changes in compliance with the survey recommendations (cf. Tab B). He does not agree with recommendation No. 3, i.e. to remove the top shelf from each section of shelving in the stack areas, and therefore excluded it from his proposal. Subsequently, this office received a rather peremptory memorandum from Logistics Services Division, OL, advising that subject shelves would be removed (cf. Tab C). In view of the facts cited below, it is my opinion that the removal of the shelves is neither necessary nor advisable.

2. Basic plans for the Library's book collection, which assume a minimum of 250,000 volumes, are predicated upon the existing shelving installation. The removal of 865 shelves, representing 40,000 volumes, would mean a severe curtailment of planned research assets.

3. The existing shelving installation in the CIA Library stack area was coordinated with the Office of Logistics and authorized by the consulting architect and the Building Planning Staff, who assured OCR that all safety requirements as defined in the Federal Fire Safety Regulations, were satisfied. As a result, equipment was purchased by OCR and installed prior to the move at a cost in excess of \$50,000.

4. No such restrictions are imposed upon the Library's book collection.

facilities of the federal government. The National Library of Medicine, which was occupied in 1962, has a fire detection system and only six (6) inches between the top of the shelving and the ceiling. The State Department Library, which was occupied in 1961, has no fire detection system and shelving that is only one half ( $\frac{1}{2}$ ) an inch from the ceiling. In the National Agricultural Library, a much older building without a fire detection system, there is no space whatsoever between the shelves and the ceiling.

5. While recognizing the need for precautionary measures, I cannot agree with the Logistics Services Division memorandum and hold with the AD/CR that no changes should be made in the shelving installation.

HUNTINGTON D. SHELDON  
Assistant Deputy Director (Intelligence)

Attachments

ODDI/GSF/vcl

Distribution:

O&I-addressee

2-DDI

2-GSF

1-OCR

V68 2 8 14 03

0-DDI

- 2 -

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SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

~~Fire Prevention Modification in CCR Library Stack Areas~~

EXTENSION

NO.

Deputy Director (Support)

DATE 22 APR 1963

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Director of Security  
4E60 Hqs.

2.

3.

4.

5.

6.

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8.

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10.

11.

12.

13.

14.

15.

Shaf:

Please have your Safety Officer get in touch with CCR and work out some arrangement which will keep the stacks where they are now -- we just do not have the space.

*1st hq  
for LKW*

Att: Memo dtd Apr 63 to A/DD/I  
fr DD/S, subj: Fire Prevention  
Modification in CCR Library  
Stack Areas

SPA-DD/S:JHP:fmf ( 8 Apr 63 )

Distribution:

Orig - Adse w/att DD/S 63-1391  
& ref w/atts

1 - DD/S Chrono

1 - DD/S Subject w/cc of att



SECRET



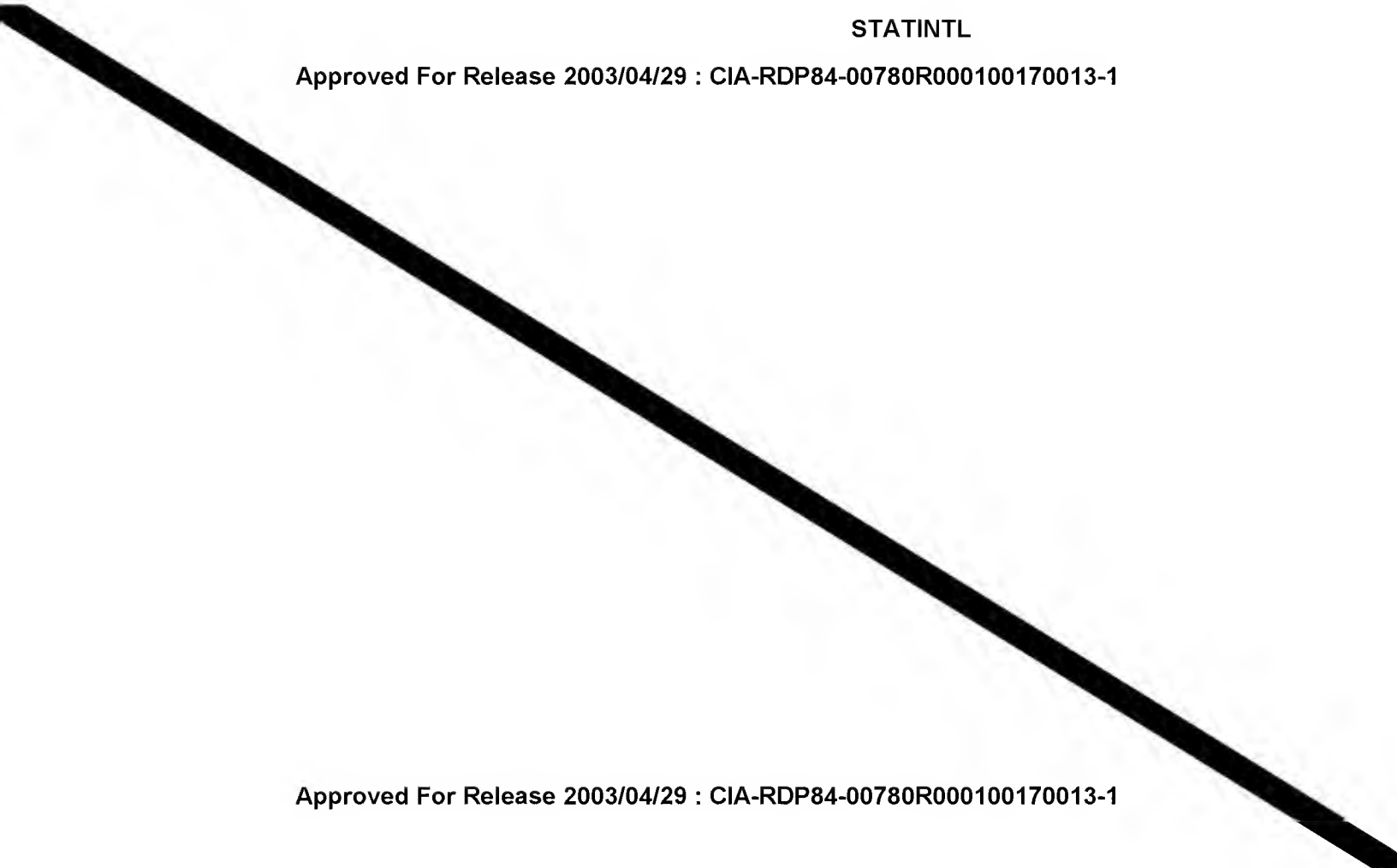
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